

## Prepare your districts and groups ahead of time

- Get a host key from your meeting/district Zoom admin.
- Make sure the key is in the script or given to the chair/zoom host.
- Point them to this slideshow.



## So you have a bomber in your meeting

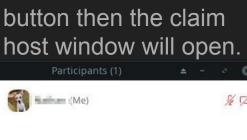
 At the bottom of your screen is the Zoom menubar.





#### Claim Host

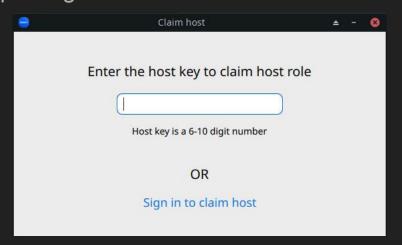
Click the "Claim Host" button then the claim



Claim host

Invite

Enter the host key in the text field and press Enter, then you will have host privileges.

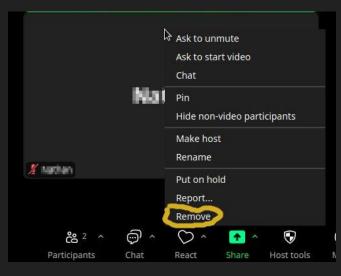


The zoom menu bar should now show a "Host tools" button



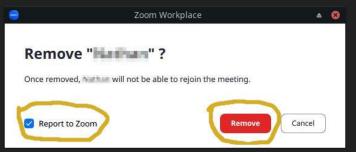
### Dropping the Bomber

Right click on the Bomber's video and click "Remove"





Leave "Report to Zoom" checked and click "Remove"



You have now dropped the Bomber. They will be unable to rejoin the meeting.

# Enjoy your bomber-free meeting in peace and serenity.



